GALWAY CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING / ORGANIZATIONAL MEETING

AGENDA

MONDAY, JULY 15, 2019

EXECUTIVE SESSION - 5:30 PM ◆ REGULAR MEETING - 6:00 PM

Revisions in Green

MEETING CALLED TO ORDER

5:30 PM - High School Conference Room.

EXECUTIV	'E SESSION	
Motion	Second	
Enter Execu	tive Session at 5	5:30 PM to discuss Personnel Issues.
REGULAR	SESSION	
	Second	
		at 6:00 PM in the High School Library.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

ADMINISTRATION/CERTIFICATION OF OATH OF OFFICE TO BOARD MEMBERS

Board of Education signs Oaths of Office and submits them to the District Clerk for Certification.

BOARD PRESIDENT ELECTION

- a. Nominations taken for Board President.
- b. Board to vote for President.
- c. Elected President assumes position and conducts balance of the meeting.

BOARD VICE-PRESIDENT ELECTION

- a. Nominations taken for Board Vice President.
- b. Board to vote for Vice-President.
- c. Elected Vice-President assumes position.

BOARD OF EDUCATION COMMITTEES

- a. APPR
- b. Finance
- c. Facilities
- d. Policy
- e. Safety

ANNUAL APPOINTMENTS

Motion ______ Second_____ to approve the following annual appointments:

TITLE	NAME	RATE OF PAY
District Clerk	Linda Dumblewski	
Records Access Officer	Brita Donovan	
Deputy Student Activity Accounts Treasurer		
Records Management Officer	Robert Bonaker	
District Treasurer	Jeannine Yates	
Deputy Treasurer	Brita Donovan	
Chief Emergency Officer	Brita Donovan	
Internal Claims Auditor	Barbara Sleight	\$26.27/Hour
Tax Collector	Barbara Sleight	\$5,700
Deputy Tax Collector	Ballston Spa National Bank	
Attendance Officer	Cara Murtlow	
Purchasing Agent	Robert Bonaker	
Chief Information Officer	Lisa Marcellus	
Title VI Civil Rights Coordinator	Jennifer Hall	
Title IX Civil Rights Coordinator	Jennifer Hall	
Section 504 Compliance Officer	Jennifer Hall	
Home School Liaison	Jennifer Hall	
McKinney-Vento Liaison	Jennifer Hall	
Medicaid Compliance Officer	Jennifer Hall	
Medicaid Billing Clerk	Barbara Semo	\$3,075
Student Activity Accounts Treasurer	Barbara Semo	\$1,435
DASA Coordinators	Andrew Huszar, Jennifer Hall	
Data System Administrator	Courtney Sayward	
Chief Privacy Officer	Courtney Sayward	
Asbestos Designee	Jonathan Taggart	\$1,280
Water Treatment Analyst	Christopher Cook, Jonathan	\$1,280 (each)
	Taggart	
DEC/Inground Tank Licensee	William Clark	\$1,280
Pesticide Applicator Licensee		\$1,280
Fixed Assets Manager	Dody Seelow-Podolec	\$1,280

ANNUAL APPOINTMENTS (Continued)

TITLE	NAME	RATE OF PAY
Custodian of Voting Machines	Beth Ruman	\$200
Election Co-Chairperson/ Chief Inspectors	Linda Pike, Janet VanRijsewijk	\$13/Hour
Election Board of Registration	Doris Tretiak, Pauline Muth, Claudia Brownell, Linda Pike	\$13/Hour
Election Inspectors	Doris Tretiak, Mary Labombard, Linda Pike, Pauline Muth, Anna Szabo, Claudia Brownell, Ardeth Day, Ruth Gerardi	\$13/Hour
Voting Delegate - NYSSBA Annual Convention	Joan Slagle	

PROFESSIONAL SERVICES AND DESIGNATIONS

Motion ______ Second_____ to approve the following annual appointments:

TITLE	NAME	RATE OF PAY
School Physician	Saratoga Family Health Center	Per Agreement
School Attorney	Girvin & Ferlazzo PC	Per Agreement • \$25,000 Retainer • Services not covered in Retainer - \$170/hour • Litigation & Hearings - \$190/hour
External Auditor	West & Co.	Per Contract (Appointed on 6/7/19 for 2 years)
School Insurance Provider	NYS Schools Insurance Reciprocal	
Official Bank Depositories	Ballston Spa National Bank; NYCLASS	
Advanced Therapy, PLLC	Related Services-Speech Language Therapy/Assistant Technology, OT/PT	Per Contract (Appointed for 3 years beginning with 2019-20 school year.)
Integrative Vision Therapy	Integrative Vision	Per Contract
Architect/Engineer	CSArch	
SRO Officer	Saratoga County Sheriff's Dept.	Per Contract (2019-20 school year)
Financial Planning	Capital Market Advisors, LLC	
Bond Counsel	Barclay Damon LLP	
Official Newspapers	Daily Gazette; The Recorder	

BOARD OF EDUCATION MEETING SCHEDULE

August 20

Motion ______Second _____to approve the following 2019-20 Board of Education Meeting schedule.

July 15	Organizational Meeting (6 PM)
August 4	Board Retreat (9:00 AM – 3:00 PM
August 8	Work Session
August 22	Meeting
September 5	Work Session
September 19	Meeting
October 10	Work Session
October 24	Meeting
November 14	Meeting
December 12	Meeting
January 9	Work Session
January 23	Meeting
February 13	Meeting
March 5	Work Session
March 19	Meeting
April 2	Work Session
April 21	BOCES BUDGET VOTE
April 23	Board Meeting
May 7	Work Session/Budget Hearing
May 19	VOTE (10-8 PM) Meeting (7:30 PM
June 4	Work Session
June 18	Meeting

Meeting

CSE/CPSE COMMITTEE MEMBERSHIPS

Motion _____ Second____ to approve the following 2019-20 committee memberships:

COMMITTEE ON SPECIAL EDUCA	ATION - FULL COMMITTEE	
Chairperson/Administrator	Jennifer Hall	
Alternate Chairperson	Andrew Huszar	
Psychologist	Andrew Huszar	
Physician	Saratoga Family Health Center	
Classroom Teacher of Child Being Reviewed	Classroom Teacher of Child Being Reviewed	
Special Ed Teacher of Child Being Reviewed (or as assigned)	Special Ed Teacher of Child Being Reviewed (or as assigned)	
Parent Representative	Karin Bombard (as required)	
Parent of Child Being Reviewed	Parent of Child Being Reviewed	
Others as Deemed Appropriate	Others as Deemed Appropriate	
COMMITTEE ON SPECIAL EDUCATION - SUB COMMITTEE		
Chairperson	Jennifer Hall	
Alternate Chairperson	Shannon Britten, Andrew Huszar	
Classroom Teacher of Child Being Reviewed	Classroom Teacher of Child Being Reviewed	
Parent of Child Being Reviewed	Parent of Child Being Reviewed	
Others as Deemed Appropriate	Others as Deemed Appropriate	
COMMITTEE ON PRESCHOOL SPECIAL EDUCATION		
Designee Authorized to Sign Pre-school STAC Forms	Jennifer Hall	
Alternate Chairperson	Shannon Britten, Andrew Huszar	
County Representative	As Assigned	
Evaluator of Child as Appropriate	Evaluator of Child as Appropriate	
Preschool Teacher or Provider as Appropriate	Preschool Teacher or Provider as Appropriate	
Parent Representative (as required)	As Assigned	

SUPERINTENDENT OF SCHOOLS AUTHORIZATIONS

Motion _____ Second ____ to authorize the Superintendent of Schools to:

- 1. Certify payrolls
- 2. Approve attendance at conferences, conventions, workshops, etc. for all employees
- 3. Apply for State and Federal Grants in Aid
- 4. Sign and file all applications and certifications for federal funds
- 5. Approve budget transfers up to \$10,000
- 6. Execute annually renewed contracts
- 7. Execute BOCES contracts
- 8. Purchase and consult professional services
- 9. Employ temporary, part-time and substitute personnel

Education 1-6 and Students with Disabilities 1-6.

- 10. Represent the district in matters pertaining to school breakfast/lunch/milk programs Resolved that the Galway CSD Board of Education delegates to the chief administrative officer the authority to act as its agent with regard to Galway CSD's participation in the National School Lunch/School Breakfast/Special Milk Programs and to enter into on its behalf all contracts and agreements associated with said participation.
- 11. Authorize contracts for student services (such as health, cafeteria)

PERSONNEL

Motion Second Approve the four year probationary appointment of Jennifer Lembo as a Special Education Teacher effective September 1, 2019 – August 31, 2023 in the tenure area of Special Education at Step 1 Masters of the GTA Salary Schedule. Jennifer Lembo has the following initial certifications: Elementary

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. The regulations do not require that a teacher have Professional Certification at the time of tenure but the District may make it a requirement.

2. Motion____Second____

Approve the four year probationary appointment of Danielle McGee as an Elementary Pre-Kindergarten Teacher 1.0 effective September 1, 2019 – August 31, 2023 in the tenure area of Elementary Teacher at Step 1 MA of the GTA Salary Schedule. Danielle McGee has the following initial certifications: Elementary Education 1-6, Early Childhood Education Birth-2 and Literacy B-6.

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year

of the probationary period, (he or she) will not be eligible for tenure at that time. The regulations do not require that a teacher have Professional Certification at the time of tenure but the District may make it a requirement.

3. Motion Second

Approve the four year probationary appointment of Melissa O'Connor as an Elementary Pre-Kindergarten Teacher effective September 1, 2019 – August 31, 2023 in the tenure area of Elementary Teacher .5 at Step 1 MA of the GTA Salary Schedule. Melissa O'Connor has the following initial certifications: Early Childhood Education Birth-2 and Students with Disabilities B-2.

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. The regulations do not require that a teacher have Professional Certification at the time of tenure but the District may make it a requirement.

4. Motion Second

Approve the four year probationary appointment of Michael O. McGowin as a Secondary Social Studies Teacher effective September 1, 2019 – August 31, 2023 in the tenure area of Social Studies at Step 2 MA of the GTA Salary Schedule. Michael O. McGowin has the following initial certifications: Secondary Social Studies 7-12.

In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. The regulations do not require that a teacher have Professional Certification at the time of tenure but the District may make it a requirement.

5. Motion Second

Approve the four year probationary appointment of Elise Britt of Athletic Director/Assistant Principal 12 month effective July 16, 2019 – July 17, 2023 at a salary of \$77,000/year in the tenure area of Administration. Ms. Britt holds the following certifications: School Building Leader and Physical Education K-12.

In order to be eligible for tenure, individuals receiving a probationary appointment as an administrator must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time.

<u>OTHER</u>

Motion ______ Second_____ to approve the following items:

Establish the Mileage Reimbursement Rate – the most current IRS rate.

Establish Petty Cash Funds:

\$50 School Lunch Program \$100 Transportation Department \$50 Business Office

Establish the Following Hourly Pay Rates for School-Related & Non-School Related User Groups: Non-School Group Custodial Rate - \$25/Hour (2 Hour Minimum) Driver Rate - \$20/Hour

Establish the Following Hourly Pay Rates for the 2019-20 School Year:

Substitute Teacher Aide NYS Minimum Wage

Substitute Cafeteria	NYS Minimum Wage
Substitute Monitor	NYS Minimum Wage
Substitute Bus Driver	\$16.01
Substitute School Secretary	\$14.85
Substitute Secretary to CSO	\$20.00
Substitute Custodian/Cleaner	\$12.47
Substitute Automotive Repairer	\$18.00
Substitute Nurse	\$23.00

Establish Custodial and Vehicle Driver Rates for School-Related & Non-School Related User Groups: Non-School Group Custodial Rate - \$25/Hour (2 Hour Minimum) Driver Rate - \$20/Hour

Establish Mileage Rate for Bus User Groups - \$1.25/mile

Re-adopt all Policies and Regulations that are currently in effect.

Adopt the District's Free and Reduced Price Meal or Special Milk Policy Statement for the Next School Year Which Sets Forth the Conditions that the School Must Follow to Participate in this Program

Establish Food Prices:

<u>Breakfast</u> <u>Lunch</u>

Elementary Student Breakfast \$1.60 Elementary Student Lunch \$2.40 Junior/Senior High Student Breakfast \$1.75 Junior/Senior High Student Lunch \$2.55 Adult Breakfast (Includes Tax) \$2.20 Adult Lunch (Includes Tax) \$3.95

Student/Adult Milk for Breakfast and Lunch \$0.60

Authorize the School Business Official to approve all Construction Project Change Orders not to Exceed \$35,000.

CONSENT AGENDA

Motion _____ Second____ to approve the following Consent Agenda:

FINANCIAL REPORT/BOARD MEETING MINUTES		
June 20, 2019	Board Meeting Minutes	
June 2019 Student Activity Account		
CCE/CDCE DECOMMENDATIONS		

CSE/CPSE RECOMMENDATIONS

Approve CSE/CPSE Recommendations as Presented to the Board Prior to the Meeting for the following students: 7155; 7297; 7148; 5291; 5153; 7044; 6402; 6212; 6921; 6912; 6035; 6829; 6625; 7307; 6274 and 6402.

RESIGNATIONS/OTHER

Accept the Resignation of Angela Hilbmann from her Teacher Aide position effective June 27, 2019.

APPOINTMENTS

Name	Description	Rate of Pay	Effective
Scott Smith	Elementary Summer School Teacher	Per Contract	July 8, 2019
Nadine DesPres	Summer School Teacher Aide	Per Contract	July 15, 2019
Melissa Guisti Substitute Summer School Teacher Aide Per Contract July 15, 2019		July 15, 2019	
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CO-CURRICULAR APPOINTMENTS 2019-20 SCHOOL YEAR

Motion ______ Second_____ to approve the following co-curricular appointments:

POSITION	2016-2020	NAME
	RATE OF PAY	
After School ELA/Math and Homework Lab (Per Hour)	\$42	Charles Diamond, Christin Sickels, Mallory O'Reilly, Allison Leonardo, Kathleen DiBlasi, Lynn Prehn, Jessica Carter, Katelyn Hurley, Jo-Anne Curtis, Deborah Hutchinson, Dorothy Chynoweth, Laura Moore, Nicole Best, Julia Sirianni, Lucinda Ormiston, Beth Brewster, Edie Houle, Christine Adams, Kristin Sheehy, Bradley Johnson, Jenn Suydam, Karen Decker, Melanie McDonald, Mariann Gribben, Allison Reynolds, Dave Nettleton, Johnna Mitola, Nancy Christiansen, Christine Adams, Carla Gload, Meg Signor, Judy Kenyon
Accompanist (per hour)	\$23	Mellenie Booth, Brad Gregg
Art Club	\$1,030	Lynn Wasserman
Banana Splits (up to 4)	\$303	Katelyn Hurley, Dorothy Chynoweth, Lucinda Ormiston
Band Director Parade	\$100 per event	Gary Barrow
Best Buddies (Shared)	\$854	Christine Bornt, Christin Sickels
Board Game Club	\$498	Charles Diamond
Buddy Up Galway (BUGS) (up to 2)	\$500	Jennifer Gerber
Cadet Band	\$1,210	
Camp Chingachook Coordinator	\$203	Paula Canell
Chamber Singers (C&T)	\$1,922	Mellenie Booth
Chaperone- Basketball/Wrestling/Volleyball/Soccer (as needed) per night	\$81	Lynn Prehn, Shauna Sitts (sub), Melanie McDonald (sub), Geoff Maliszewski (sub), Jordan Hinman
Chaperone-Dances (per night)	\$83	Christin Sickels, Kristin Sheehy, Karen Decker, Shauna Sitts, Melanie McDonald, Jourdan Hinman
Chaperone-NYSSMA Activities** (per hour)	\$21	Gary Barrow, Mellenie Booth, Brad Gregg
Detention Supervisor (per hour)	\$29	Paul Levin, Rachel Clay, Susan Peters, Jeannine Bechand, Shauna Sitts, Melanie McDonald
Distributive Education Club of America (DECA)	\$1,282	
District Photographer	\$521	Kris Darlington
District Newsletter Layout Editor (per issue)	\$130	
Drama Club- Grades 6-8	\$1,139	
Drama Club- Grades 9-12	\$1,139	Mellenie Booth
Elementary Band	\$356	Gary Barrow
Elementary Chaperone (per hour)	\$25	Mallory O'Reilly, Kathleen DiBlasi, Katelyn Hurley, Jo- Anne Curtis, Deborah Hutchinson, Laura Moore, Christine Adams, Lucinda Ormiston

Elementary Chaperone (Camp Chingachgook) (per night)	\$81	Edie Houle, Cheryl Remscheid, Mariann Gribben, Brad Johnson, Jeanine Flinton
Elementary Newspaper (Shared)	\$399	Dorothy Chynoweth, Jessica Carter
Fitness Center Supervisor** (per hour)	\$21	Jourdan Hinman, Ross Hayden
Footprint Advisor	\$961	Kristin Ostrander, Karen Decker
Footprint Layout Editor	\$392	Kristin Ostrander, Karen Decker
Freshmen Class Advisor (shared)	\$1,139	Christin Sickels
Future Farmers of America	\$1,000	
GTV Advisor - Elem	\$2,135	Kris Darlington
GTV Advisor - Jr. Sr. High	\$2,500	Kristin Ostrander
Home Arts Club Advisor	\$1,021	
Intramural Activities Coordinator and Instructor (shared)	\$1,785	Susan Peters, Paula Canell, Mark Kalinkewicz
Jazz Band	\$1,922	Gary Barrow
Junior Class Advisor	\$1,709	
Junior Great Books (4-6 positions)	\$303	
Junior State of America Advisor	\$1,709	
Literary Magazine	\$1,353	Kelly O'Brien-Yetto
Marine Biology Club Advisor	\$498	Trevor Tripp
Masterminds	\$712	Susan Peters
Mock Trial	\$712	
National Honor Society	\$1,282	Kelly O'Brien-Yetto and Paul Levin
National Junior Honor Society (shared position)	\$1,282	
Newspaper Advisor - Grades 7 & 8	\$399	Karen Decker
Odyssey of the Mind	\$405	Jeanine Flinton
One Act Play Director (one per grade level 9-12)	\$712	
Outdoor Adventure Club Advisor	\$595	
Rec Night Supervisor (per night)	\$142	
Robotics Club	\$1,000	Trevor Tripp, Jeanine Flinton
SADD	\$997 Shared Position	Christine Bornt, Maureen Mierzwa-Latza
Science Club	\$498	Paul Levin
Scorekeeper (per night)	\$62	
Senior Class Advisor	\$1,994	Allison Leonardo
Ski Club - Elem	\$498	Julia Sirianni, Rachel Montalbano
Ski Club - Jr. Sr. High	\$498	Kristin Sheehy
Sophomore Class Advisor (shared)	\$1,424	Mellenie Booth, Jen Gerber
Spring Play Production - Musical Director	\$1,566	Mellenie Booth

Spring Play Production - Director	\$1,566	
Student Senate - Elementary	\$854	Mallory O'Reilly
Student Senate - Jr. High	\$997	Allison Leonardo
Student Senate - High School (shared)	\$1,851	Chris Kirvin, Kristen Johnson, Brianne Lushkevich,
Summer Art Fair Advisor (per hour)	\$29	Nyrelle Horton, Karen Moffatt
Summer Curriculum (per hour)	\$29	Charles Diamond, Mallory O'Reilly, Brianne Lushkevich, Kathleen DiBlasi, Lynn Prehn, Katelyn Hurley, Jo-Anne Curtis, Laura Moore, Keira Hare, Julia Sirianni, Chris Kirvin, Trevor Tripp, Kristin Sheehy, Jourdan Hinman, Allison Reynolds, Lynn Wasserman, Nicole Best, Jennifer Suydam, Johnna Mitola, Fran Hoffman, Deb Hutchinson, Lucinda Ormiston, Christine Adams, Sara Immel, Lindsey Radcliffe, Jennifer Yerdon, Edie Houle, Brad Johnson, Carla Gload, Dave Nettleton, Jessica Dolan, Melissa O'Connor, Danielle McGee
Summer School Teacher (rate per hour)	\$42	
Sunrise Reading Club Teacher (rate per hour)	\$31	
Supervisor - Bus or Game (per night) (head chaperone)	\$93	Melanie McDonald
Supervisor - Library (rate per hour)	\$23	
Ticket Sales (per night)	\$62	Charles Diamond, Kristin Sheehy, Shauna Sitts (sub)
Timer (per night)	\$62	Jourdan Hinman
Tutor (rate per hour)	\$35	Nadine DesPres, Jeannine Bechand, Karen Decker, Melanie McDonald, Allison Reynolds
Varsity Club	\$712	
Yearbook-K-6	\$532	Dave Nettleton
Yearbook-Grades 6-8	\$550	
Yearbook - Grades 7-12	\$1,994	Dave Nettleton
Audio Visual Supervisor	\$2,689	Kris Darlington
CEIP Coordinator	\$2,500	
Galway Jr/Sr High Chemical Hygiene Officer	\$250	Kris Darlington
Department Head	\$2 <u>,45</u> 2	Jeanine Flinton (CTE), Beth DeLuca (SS), Gary Barrow (Music), Brenda Peconie (Foreign Language), Paul Levin (Science), Lynn Prehn (Math), Melanie McDonald (English), Mark Kalinkewicz (PE), Maureen Mierzwa-Latza (Art)
Grade Level Leader (K-6)	\$2,452	Jenn Suydam (K), Kathleen DiBlasi (1st), Deborah Hutchinson (2nd), Keira Hare (3rd), Sara Immel (4th), Carol Remscheid (5th), Carla Gload (6th), Allison Reynolds (RTI)
Guidance Director	\$6,090	
Pupil Services (Special Ed) Dept. Head (7-12)	\$2,452	Beth Brewster
Pupil Services (Special Ed) Team	\$2,452	Tina Grolley

Leader (K-6)		
Reading Coordinator	\$2,452	Allison Reynolds
Web Master	\$2,689	Kris Darlington

NEW BUSINESS

ı.	Motion		Se	econ	ıd					
	Approve	the	Resolution	to	Delegate	Responsibility	to	Superintendent	to	Authorize
	Correction	n to S	School Tax R	loll .	After Adoj	ption, in Cases of	f Er	roneous Assessm	ents	
•	N # . 4*			G	1					
Z .	Motion_			_Sec	cond					
	Approve	an E	MC/GV field	d tri	p to Colu	mbia University	for	the Columbia S	chol	lastic Press
	Association	on Co	onference on	Nov	vember 3-4	4. 2019 in New Y	⁷ ork	City		

3. Pursuant to Commissioner's Regulation, 155.17(e)(3), the District-Wide School Safety Plan is open to the public for comment from July 15, 2019 to August 15, 2019.

BOARD MEMBER COMMENTS

PUBLIC COMMENT

ADJOURNMENT